

Altarnun Parish Council "RO AN HAL"

DRAFT Minutes of Altarnun Parish Council (APC) meeting held at Altarnun Village Hall, Wednesday 4th June 2025, which commenced at 7.30 pm. **APC members present** Cllr Dowler (Chair), Cllr Branch, Cllr Masters, Cllr Halls. **Also present:** Cornwall Cllr Parsons, Mr R Turner (APC clerk) and one member of the public.

88/25 Apologies for absence: Cllrs Kendall, Pooley, Pannell, Bloomfield & Vickery.

89/25 Members declaration of interests and requests for dispensations. Members declaration of gifts and hospitality.

Cllrs Hall & Branch had declared a pecuniary interest in agenda item 97/25 as being resident in Penpont View as disclosed in their Register of Interests. In order to allow the meeting to remain quorate a dispensation was granted to allow both Cllr Branch and Cllr Halls to remain in the room whilst 97/25 was being transacted and especially as the agenda stated that it was to receive an information update only and no action was to be taken, nor a decision made.

90/25 Invitation for members of the public and Cornwall Cllr Adrian Parsons to address the meeting.

Cllr Parsons reported on:

-The structure of Cornwall Council subsequent to the local council elections of 1.5.2025. A coalition between the Liberal Democrat and Independent councillors will form the administration for the next council term under the leadership of Cllr Leigh Frost (Lib Dem) and Cllr Adam Paynter (Ind) will be deputy leader.

-The personnel serving the council's various committees has been published, with the two largest parties in the council chamber - Reform UK and Libs Dems - taking the majority of the seats. Cllr Parsons is to serve on the East sub-area planning, strategic planning and licencing committees.

-That an online meeting regarding the A30 (Kennards House – Five Lanes) improvements is to be hosted by Cornwall Council and National Highways, planned for 9th .6.2025. Cllr Parsons invited a member of APC to have a seat at the meeting, which Cllr Halls accepted.

91/25 To approve the minutes of the Annual Parish Meeting and the APC Annual Meeting held 14th May 2025. It was proposed by Cllr Branch, seconded by Cllr Halls, then unanimously **resolved** that the minutes of the Annual Parish Meeting and the Annual APC Meeting held on 14th May 2025 were correctly recorded and that they be signed by the Chair. Cllr Dowler signed the minutes.

92/25 Matters arising from minutes of APC meeting 14th May 2025 and not included in this agenda.

Further to minute 79/25 the clerk confirmed that both Altarnun & Bolventor war memorials had been placed on risk with APC insurance company in the sums of £30k & £25k respectively.

93/25 Finance Matters: The Responsible Finance Officer (RFO) reported: -

-Funds received 30.5.2025 £16.13 relating to bank credit interest May 2025.

-Bank balance as at close of business 31.5.2025, £25668.49 credit.

-External Audit for 2024/25 instructed and acknowledged by BDO LLP.

-Notice of Public Rights 2024/25 published advising commencement date 3.6.2025.

The RFO advised accounts payable as follows:

-£951 Smart Brothers - £329 parish maintenance, £208 parish grass cut, £180 Bolventor cemetery, £234 toilet cleans during May 2025. Chq 1508

-£40 AAV Services – Bolventor grass cuts May 2025. Chq 1509.

-£360.85 Clerk salary June 2025. Chq 1510.

Cllr Masters proposed to approve the payments, Cllr Halls seconded, and it was unanimously **resolved** to pay these accounts. Cllr Dowler signed the schedule of payments being made.

94/25 Planning Applications: None tabled.

Cllr Parsons reported that Cornwall National Landscapes (AONB) are providing strong opposition to PA24/09819 in line with their consultee comment dated 26.2.2025.

95/25 Planning Decisions: The following application was reported as approved by the LPA:

PA25/02430.

For more details about any planning decision, note the reference number and go to the Cornwall Council website <http://planning.cornwall.gov.uk/online-applications/>

96/25 Pre-Application Planning: There were no cases to report.

97/25 Penpont View. Further to minute no. 84/25, the clerk reported for information only that the management agreement had been returned to Cornwall Council and receipt had been acknowledged. Also an advert had been placed in four mediums inviting contractors to provide quotations to cut the grass.

98/25 Safeguarding policy. To approve and adopt a Safeguarding Policy circulated to APC members prior to this meeting. As stated in minute no. 84/25, APC is required to implement and publish a safeguarding policy. Cllr Branch (a qualified level 3 safeguarding lead) proposed that the draft policy document published with the agenda for this meeting be approved and adopted as being sufficiently comprehensive for its purpose. Cllr Masters seconded, and it was **resolved** to adopt and publish the document as drafted.

99/25 Risk Register. To update and approve amendments prior to publication.

Further to minute no. 80/25, the clerk advised two minor amendments should be made. Assets should read 4 noticeboards (previously 3) and the Employers annual return should read 'completed and submitted by Payline (SouthWest) Ltd (previously clerk).

Cllr Halls proposed the changes be made, Cllr Masters seconded, and it was **resolved** to amend the published Risk Register accordingly.

100/25 Donations. To agree and approve any donation to St Nonnas cemetery and Altarnun Christmas Lights, subject to budget.

After discussion, acknowledging an overall budget of £400 for 2025/26, Cllr Dowler proposed a donation £120 be made to St Nonnas PCC, towards cemetery maintenance, as has been done in prior years. Cllr Branch seconded and it was **resolved** to make this donation. It is noted that £280 remains for any further requests during the year.

101/25 Co-option to fill two councillor vacancies.

The clerk advised that after following instructions from Cornwall Council, Electoral Services and advertising two vacancies that had arisen after the town and parish council elections on 1.5.2025, that applications had been received from Daniel Wendon and Wesley Smith, both had served in the last council term.

Cllr Masters proposed that Daniel Wendon be co-opted to sit on APC, Cllr Halls seconded. and it was **resolved** that Daniel Wendon be co-opted to serve in the 2025-29 term.

Cllr Masters proposed that Wesley Smith be co-opted to sit on APC, Cllr Branch seconded. and it was **resolved** that Wesley Smith be co-opted to serve in the 2025-29 term.

102/25 Correspondence – for information only.

-Clerk to be absent 8.6.2025 until 15.6.2025

-Road closure-Bowthick to Trebray 21.7.2025. Detail published on APC website.

-Cornwall Council Strategic Planning Meeting 12.6.2025 to include PA23/02727 Cold North Wind Farm Ltd, Laneast.

-Cornwall Council, final request for candidate expenses returns for 1.5.2025 town & parish council elections.

-Various CALC, NALC & Cornwall Council briefings.

103/25 Advise venue, date & time of next council meeting to be at Altarnun Village Hall, Wednesday 2nd July 2025 at 7.30pm.

These details were confirmed, and Cllr Dowler closed the meeting at 8.35pm.